

**FCIA Education & Committee Action Conference Agenda**  
**The Peabody Hotel, Memphis, TN**  
**Tuesday, May 1, 2018**



**PRE-REGISTRATION REQUIRED**

*FCIA Education Sessions help FCIA Members attain and maintain FM 4991 Approved or UL/ULC Qualified Firestop DRI status or International Accreditation Services IAS AC 291 Special Inspection Agency responsible individual status.*

**Tuesday, May 1, 2018**

**Lansdowne Room**

11:30 am – 5:00 pm	<b>Registration Open</b>
12:00 pm – 12:30 pm	<b>Lunch for Quality Management System and Firestop Exam Education Session Attendees</b> <i>Sponsored by FCIA Silver Members: Construction Specialties Inc.   EMSEAL Joint Systems Ltd.   Fireline 520, an Inpro Co.</i>
12:30 pm – 1:00 pm	<b>FCIA NEW Member Session – Who is FCIA? What does it do?</b> <b>**Open to all FCIA ECA Conference Attendees**</b>
1:00 pm – 2:30 pm	<b>FCIA Education for the FM &amp; UL/ULC Firestop Exams</b> <b>Bill McHugh, FCIA</b> FCIA's Firestop Manual of Practice (MOP) is the basis for the FM & UL/ULC Firestop Exams. These exams are used to demonstrate individual competency for FM 4991 Approved Contractor and UL/ULC Qualified Contractor Program DRI's, as well as for IAS AC 291 Responsible Persons and Special Inspectors. Prepare for the Firestop Exams by strengthening your 'short-term memory' with this Test Prep session.
2:30 pm – 2:45 pm	<b>Break</b> <i>Sponsored by FCIA Gold Members: 3M Fire Protection Products   ROCKWOOL, Inc.   Thermafiber, Inc.</i>
2:45 pm – 3:45 pm	<b>FCIA Education for the FM &amp; UL/ULC Firestop Exams, continued</b> <b>Bill McHugh, FCIA</b>
3:45 pm – 5:00 pm	<b>FCIA Management System Manual Development Education</b> <b>Bill McHugh, FCIA   Jeff Gould, FM Approvals   Ruben Sandoval, UL LLC</b> Pursuing FM 4991 Approval or UL/ULC Qualification or IAS Accreditation? This session takes an in-depth look at the Quality Management System Manual requirements of the program and contains tips for how to write one for your company. It also covers what questions might be on the exam.

**FCIA Education & Committee Action Conference Agenda**  
**The Peabody Hotel, Memphis, TN**  
**Wednesday, May 2, 2018**



**Wednesday, May 2, 2018**  
**Continental Ballroom**

- 7:30 am – 5:00 pm **Conference Registration Open**
- 7:30 am – 8:30 am **Continental Breakfast for FM & UL/ULC Firestop Exam Education Session Attendees**  
*Sponsored by FCIA Platinum Members: CSW Industrials Co. | HILTI Inc. | Specified Technologies, Inc.*
- 8:30 am – 12:00 pm **FM & UL/ULC Firestop Exam for DRI Candidates & Inspection Personnel**  
Note: The UL/ULC Firestop Exam is an OPEN BOOK exam. UL Exam Participants MUST provide their own copy of the FCIA Manual of Practice. The ULC Addendum covers questions specific to Canada. The FM Firestop Exam DOES NOT allow use of the MOP during the exam.



**APPROVED  
4991**



**Underwriters  
Laboratories Inc.**

**Qualified Firestop  
Contractor Program**



**Underwriters  
Laboratories**

Laboratoires des Assureurs  
**Qualified Firestop  
Contractor Program**



**ACCREDITED**

**FCIA Education & Committee Action Conference Agenda**  
**The Peabody Hotel, Memphis, TN**  
**Wednesday, May 2, 2018**



**Wednesday, May 2, 2018**

**Continental Ballroom**

7:30 am – 5:00 pm	<b>Conference Registration Open</b>
12:30 pm – 1:15 pm	<b>Welcome Lunch</b> <i>Sponsored by Thermafiber, Inc.</i>
1:00 pm – 1:30 pm	<b>FCIA President's Welcome &amp; Association Comments</b> <i>Bryant Bickmore, FCIA 2018 President</i> <i>Bill McHugh, FCIA Executive Director</i>
1:30 pm – 2:00 pm	<b>Partnership Program Updates</b> <ul style="list-style-type: none"><li>• <b>FM 4991 Approved Contractor Program   Jeff Gould, FM Approvals</b></li><li>• <b>UL/ULC Qualified Firestop Contractor Program   Ruben Sandoval, UL LLC</b></li><li>• <b>IAS AC 291 Company Accreditation   Bill McHugh, FCIA</b></li></ul> <p>FCIA supports both the FM 4991 Approved and the UL/ULC Qualified Firestop Contractor Programs for Firestop Contractor Company accreditation. FCIA also collaborated with IAS to build the firestopping section in the IAS AC 291 Accreditation Criteria specifically for Firestop Inspection Agency Companies. This session will explain why one should consider pursuing – or staying – FM 4991 Approved, UL/ULC Qualified or IAS AC 291 Accredited. We will also hear from the respective entities about program updates and future initiatives for each.</p>
2:00 pm – 3:15 pm	<b>Frontline Project Profitability</b> <i>Kevin Dougherty, Construction Industry Speaker</i> <p>With today's jobs being: more competitive, having aggressive schedules, being inconsistently managed by the customer, skilled manpower shortages, and every project involving more documentation and administrative needs, today's supervisor is critical for profitability. Gone are the days when the supervisor could wing it. Today's successful supervisor must manage not only the field, but he/she must also be able to understand how the whole process fits together. This program will provide today's Supervisor with the tools needed to be successful.</p>
3:30 pm – 5:00 pm	<b>FCIA Committee Reports &amp; Committee Action Sessions</b> <i>(All FCIA Members welcome)</i> <ul style="list-style-type: none"><li>• <b>Accreditation</b></li><li>• <b>Canada Task Group</b></li><li>• <b>Code</b></li><li>• <b>Inspection/Standards</b></li><li>• <b>Marketing</b></li><li>• <b>Membership</b></li><li>• <b>Program</b></li><li>• <b>Technical Education &amp; Apprenticeship (TEA)</b></li></ul>

**Louis XVI Room**

5:30 pm – 6:30 pm	<b>Welcome Reception</b> <i>Sponsored by CSW Industrials Company</i> <i>Attendees, Spouses, Guests and Speakers Welcome</i>
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**FCIA Education & Committee Action Conference Agenda**  
**The Peabody Hotel, Memphis, TN**  
**Thursday, May 3, 2018**



**Thursday, May 3, 2018**  
**Continental Ballroom**

- 7:30 am – 5:00 pm **Conference Registration Open**
- 7:30 am – 8:15 am **FCIA Continental Breakfast**  
*Sponsored by ROCKWOOL, Inc.*
- 8:15 am – 9:15 am **Top 10 Employment Law Mistakes Made by Fire Safety Contractors (and How to Avoid Them!)**  
***Philip J. Siegel, Hendrick, Phillips, Salzman & Siegel***  
This presentation will address the top employment law mistakes made by fire safety contractors. Attendees will learn steps they can take to minimize potential liability for employment law matters. Attendees will learn how best to ensure a former employee is prohibited from bringing claims against the company, and how to avoid other common traps in the employment law arena. Issues to be addressed include, but are not limited to, proper classification of independent contractors, severance pay, documenting disciplinary actions, the importance of written job descriptions, the importance of a discrimination and harassment policy, the unforeseeable employee misconduct defense to an OSHA citation, and common wage and hour mistakes such as those made regarding travel pay.
- 9:15 am – 9:30 am **Break**  
*Sponsored by EMSEAL Joint Systems, Inc.*
- 9:30 am – 10:30 am **FCIA Firestop Standards Discussion**  
***Moderated by Bill McHugh, FCIA***  
There is a lot going on in standards development at ASTM and UL. What has recently passed? What is currently under consideration? What do you need to do to protect your company? Don't miss this program to learn more about the firestop test standards and suitability for use of products in specific applications.
- 10:30 am – 10:45 am **Break**  
*Sponsored by Fireline 520, an Inpro Co.*
- 10:45 am – 11:45 am **Inspecting and Maintaining Swinging Egress and Fire Doors**  
***Keith Pardoe, FDAI, DAHC, CDC, Pardoe Consulting***  
Maintaining the integrity of fire barriers and partitions, and smoke barriers and partitions, involves multiple trades and personnel who are experts in respective fields. Swinging egress and fire doors are specially engineered component-based systems that are used in the compartmentalization of buildings to contain fire, smoke and gases, and to protect occupants long enough for them to reach safety or to await help from first responders.  
  
In this presentation, we provide an overview of the door safety inspections required by NFPA 80 - Standard for Fire Doors and Other Opening Protectives. We look at some of the common types of deficiencies found on swinging fire doors, as well as discuss the kind of work that is (or is not) permitted to be done to fire-rated doors.
- 11:45 am – 12:30 pm **Luncheon**  
*Sponsored by Specified Technologies, Inc.*

**FCIA Education & Committee Action Conference Agenda**  
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**Thursday, May 3, 2018**



**Thursday, May 3, 2018 Cont'd**

**Continental Ballroom**

12:30 pm – 2:00 pm

**Top Questions from the Help Desk – Part II**  
***FCIA Manufacturer Members***

A follow-up to the November intro session, we will continue the interactive discussion with the Manufacturers' Technical Staff, delving deeper into the Top Issues in the Firestop industry, as viewed from the Manufacturer's Technical Staff point of view.

2:00 pm – 2:15 pm

***Break***  
***Sponsored by Construction Specialties, Inc.***

2:15 pm – 3:15 pm

**Firestopping & Existing Buildings – A Case Study**  
***Dennis Hall, Hall Architects, Inc.***

With the current boom in luxury apartments and other multi-family construction, firestopping of fire-resistant-rated assemblies is often assigned to sub-contractors who are unfamiliar with commercial construction practices and commercial building codes. As a result, critical building elements, are either improperly firestopped or are not firestopped at all. This failure can, and likely may, result in litigation and expensive repairs, as well as may lead to possible loss of life.

During this session, we will examine case studies of several recent multi-family construction projects for firestopping problems and their impact upon building owners, designers and contractors. Listen as Dennis covers what he's seeing with issues in existing buildings that HAD good specs, but then had firestopping that was not installed to those specs. Plus, hear him cover the possibility of a firestop maintenance program that is specified during New Construction.

3:15 pm – 4:15 pm

**How to 'Have a Great Day Every Day'**  
***Steve Beck, CSP***

The 'How to Have a Great Day Every Day!' breakout is about having participants realize that if they have a Great Day Every Day, everyone around them will benefit as a result. And...how being positive effects one's customers, co-workers, family, friends and even strangers in a good way.

This breakout is also about Leadership and how you can 'Motivate Your Team to Be Their Best Every Single Day.' A Successful Leader is respected, someone whose team would do anything for them because of the trust they have in that person. We will also look at the four behavioral styles (Driver-Expressive-Analytical-Amiable) and what does or does not motivate them, and so much more.

4:15 pm – 5:30 pm

***FCIA Contractor Members Only Session***

**Louis XVI Room**

5:30 pm – 6:30 pm

**FCIA Cocktail Reception**  
***Sponsored by HILTI Inc.***

*All Attendees, Spouses, Guests and Speakers Welcome*

**FCIA Education & Committee Action Conference Agenda**  
**The Peabody Hotel, Memphis, TN**  
**Friday, May 4, 2018**



**Friday, May 4, 2018**  
**Continental Ballroom**

- 7:30 am – 11:00 pm **Conference Registration Open**
- 7:45 am – 11:00 am **FCIA Continental Breakfast and Business Development**  
*Sponsored by 3M Fire Protection Products*
- 8:00 am – 9:00 am **ICC Code Development Cycle A – Firestopping, Fire-Resistance, Cladding, Etc.**  
**Bill Koffel, PE, FSPE, Koffel Associates**  
The 2021 Code Development Process is underway. Listen as Bill Koffel covers that happenings from the April 15-25 International Code Council (ICC) Code Development Hearings. FCIA and the Fire Code Action Committee had several proposals related to firestopping in the code. Bill will let us know where things stand. Also, he will cover the NFPA Code Development Process for the 2018 NFPA 101/5000, plus NFPA 1. Finally, the session will look at NFPA 101, which is also used in parts of Canada and elsewhere around the world.
- 9:00 am – 10:00 am **Not As Bad As It Sounds: An Overview of the New AIA Contracts**  
**Eric Berg, Ogletree, Deakins, Nash, Smoak & Stewart, P.C.**  
Once every 10 years, the AIA reviews and updates its form agreements. This includes the suite of contracts relevant to contractors. In this one-hour session, listen as we look at an overview of the AIA contracts that are relevant to contractors, then tune in as we describe and explain the contracts' new features, including how these new features differ from past versions of the contracts. The session will also take a detailed look at how the revised contract provisions will affect your business, as well as will give helpful tips on how to draft contracts to mitigate risk and avoid legal headache.
- 10:00 am – 11:00 am **FCIA's Canada Initiatives**  
**Bill McHugh, FCIA & TBD**  
The National Building Code of Canada (NBC) and National Fire Code of Canada (NFC) is on a 5-year development cycle. The 2020 Version of the NBC and NFC has been, and will continue to be, debated at face to face and teleconference meetings. Don't miss this session to see FCIA's initiatives in Canada.
- 11:00 am **Conference Closing Remarks**  
**FCIA Education & Committee Action Conference Ends**  
*NOTE: FCIA Committees can meet after the Conclusion*



**Plan to attend FIC 2018, FCIA's Firestop Industry Conference & Trade Show  
at Hyatt Regency Lost Pines in Austin, TX this November 6-9, 2018!**

Through active participation in the FCIA and related forums, members contribute to the advancement of the firestop and compartmentation industry and maintain exceptional knowledge of this specialized trade.

*"You get back in return what you give to the Association. Consider getting actively involved in FCIA. Volunteer for a Committee."*  
*Bryant Bickmore, 2018 FCIA President*