



# EXHIBITOR CONTRACT

Firestop Contractors International Association  
Industry Conference & Trade Show and 10 Year Anniversary  
Ritz-Carlton, Key Biscayne, FL November 10-13, 2009



Exhibiting Company: \_\_\_\_\_

Address, City, St, Zip \_\_\_\_\_

Company Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Fax \_\_\_\_\_

## TRADE SHOW HOURS



### SET UP & MOVE OUT

- **Tues.**, Nov. 10, 6:30 – 7:30 pm: SET UP
- **Wed.**, Nov. 11, 7 – 8 am: SET UP
- **Fri.**, Nov.13 , 11:15 am: MOVE OUT

*\*Note: The Trade Show is located in Salon 1, same location as FCIA Conference!*

### TRADE SHOW OPEN:

- **Wed., Thurs., Friday 7:30-9 a.m.**
- **Thursday 11:30 - noon**

*(Also Open Wednesday & Thursday during breaks!)*

## Exhibit Fee per tabletop display

\_\_\_\_\_ Members: \$450 or \_\_\_\_\_ Non-members: \$600

Number of tabletops → requested: \_\_\_\_\_

Exhibit Fee per booth: x \$ \_\_\_\_\_

Electrical Hookup \_\_\_\_\_ No chg.

**Total Exhibit Fee: = \$ \_\_\_\_\_**

**Note: 2009 Silver, Gold and Platinum Manufacturer Members = one tabletop display for FREE! Please submit an exhibitor contract indicating "NC" in payment field if your firm is such a member.**

**ALL EXHIBITORS MUST REGISTER!**

## Exhibitor Specifics:

- **Tabletop Dimensions:** 24" deep x 6' wide
- **Location:** Salon 1 (same location as the conference)
- **Signage:** Provided; if logo desired, please email in jpeg format to [linda@fcia.org](mailto:linda@fcia.org) by Oct.26th.
- **Includes:** skirted tabletop and electric hookup if needed.
- **Ship To:** Ritz-Carlton, Key Biscayne, 455 Grand Bay Drive, Key Biscayne, FL 33149, phone # 305-365-4500 Attention: Linda McHugh (**include "FCIA" and your company's name**) Please have packages arrive **no earlier than November 5, 2009.**
- **Limited Space – Sign up Today!**

**DEADLINE TO REGISTER IS OCTOBER 23<sup>RD</sup>!!**

## Payment

Enclosed is our check payable to **FCIA** in the amount of \$ \_\_\_\_\_

Please charge my  Visa  MasterCard  American Express \$ \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Cardholder's Zip: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please note: All Trade Show Personnel will be charged the FCIA Conference Attendee Fee.

Cost: FCIA Members: 1<sup>st</sup> attendee - \$575, 2<sup>nd</sup> attendee - \$425

Non FCIA Members: 1<sup>st</sup> attendee - \$725, 2<sup>nd</sup> attendee - \$425

Register for the Conference by October 10th and save \$50 per attendee!! See attached Registration Form or available online at [www.fcia.org](http://www.fcia.org)

**MAIL** contract with check to FCIA · 4415 W. Harrison Street, Suite 436 · Hillside, IL 60162

Or

**FAX contract with credit card payment (708) 449-0837 · QUESTIONS? Call (708) 202-1108**