

**FM Approvals—Designated Responsible Individual (DRI) CEU Report Form**

**DRI Personal Information**

FM Approved Firm: \_\_\_\_\_

Firm Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

DRI Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DRI Name: \_\_\_\_\_

DRI Title: \_\_\_\_\_

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**DRI CEU Information - 6 CEU Units required every 3 years (Sec. 3.6.1, FM 4991)**

FCIA Conference Attendance: \_\_\_\_\_ (1CEU/ FCIA Conference)

Firestop Seminar: \_\_\_\_\_ (1 CEU / 3 presentations) Attach seminar attendee form.

Misc: \_\_\_\_\_ (1 CEU / 3 presentations) Attach proof of completion; attendance verification, etc. for school classes.

DRI Activity (If Misc., Describe fully): \_\_\_\_\_

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**FOR INTERNAL FM APPROVALS TRACKING USE ONLY**

FM Staff Signoff: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

*It is the responsibility of the DRI to submit CEU Units earned. The DRI will receive proof of CEU Acceptance of CEU Units. Questions, contact FCIA at 630.690.0682*

**Return Form to: FM Approvals, FM 4991 Administration - P.O. Box 9102 –  
Norwood, MA – 02062 – FM DRI CEU Form – 05/02/02, Rev. 1 - 07/22/02**